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CITY SECRETARY

VAL TIZENO  
CITY ATTORNEY

02/18/2019

## NOTICE

The City of Port Arthur will administer an entry level Civil Service examination for the position of Firefighter on **Saturday, March 23, 2019 at 9:00 A.M.**

### WRITTEN EXAMINATION ONLY

**Carl A. Parker Multi-Purpose Center**  
1800 Lakeshore Drive  
Port Arthur, TX 77640

IN ORDER TO BE ELIGIBLE TO PARTICIPATE IN THIS EXAMINATION, THE ATTACHED EXAMINATION APPLICATION [which includes the Examinee Tie Breaker Questionnaire] **MUST BE RETURNED TO THE HUMAN RESOURCES OFFICE, NO LATER THAN 5:00 P.M., Friday, March 15, 2019.** APPLICANTS MUST MEET THE ELIGIBILITY REQUIREMENTS OF LOCAL GOVERNMENT CODE 143.023.

All persons are to bring PHOTOGRAPHIC identification (Driver's License, Student I.D. etc.) with them to the testing site. Please report to the examination site at least 30 minutes prior to test time.

Applicants desiring to receive the Five (5) **Veteran Preference Points** must present to this office **PROOF OF HONORABLE DISCHARGE** from a branch of the United States Armed Forces **NO LATER THAN 5 P.M., Friday, March 15, 2019.**

Applicants who can prove they have been bona fide Port Arthur residents for three (3) months prior to exam date may receive **Residency Preference** upon presentation of the following:

1. Proof of Residency-including Rent/Mortgage Receipts and/or Utility Bills in the Applicant's Name (for three (3) months) *or* Affidavit of Residency, and,
2. Driver's License/State I.D. in the Applicant's name, and
3. Residency Preference Affidavit

**NO LATER THAN 5:00 P.M. Friday, March 15, 2019.**

All Persons passing the examination should note the following:

1. The **Physical Agility Test** will be given to passing applicants on **March 23, 2019.** The time will be **1:00 P.M.** at Fire Station #1 located at 1215 Woodworth Blvd, Port Arthur, TX 77640
2. **Passing applicants** must complete a full Civil Service application.

Should you have any questions or need further information, please contact Shanetra Hinton or, Gemma Pompa, Deputy Directors of Civil Service, in the Human Resources Department at (409) 983-8218.

  
ELIZABETH DIAZ

DIRECTOR OF CIVIL SERVICE

P. O. Box 1089, PORT ARTHUR, TEXAS 77641-1089  
409-983-8218 / 409-982-6743 FAX

NOTE: Study guides are available upon receipt of completed application!

**THIS LIST COMPILED FROM THE RESULTS OF THIS EXAM WILL BE CERTIFIED FOR SIX (6) MONTHS**

**PORT ARTHUR FIREFIGHTER EXAMINATION APPLICATION**

THIS APPLICATION IS FOR TESTING PURPOSES ONLY! TO BE EMPLOYED  
YOU MUST COMPLETE THE FULL CIVIL SERVICE EMPLOYMENT APPLICATION!

Name: \_\_\_\_\_ Date of Birth: \_\_\_\_\_ Sex: \_\_\_\_\_ Social Security Number: \_\_\_\_\_

Drivers License Number: \_\_\_\_\_ Address: \_\_\_\_\_ City: \_\_\_\_\_

State \_\_\_\_\_ Zip: \_\_\_\_\_

Phone: \_\_\_\_\_ Alternate phone: \_\_\_\_\_ Position Applied For: \_\_\_\_\_

**Record of Military Service:**

Date(s) of entry or entries into military services	Date of last separation	Grade or rank at time of separation	Describe job duties while in the military

Service Serial No.: \_\_\_\_\_ Type of Discharge: \_\_\_\_\_ Are you assigned to any Reserve or National Guard Organization? Yes \_\_\_ No \_\_\_?

If yes, state Designation of Unit, Branch of Service and Location of Unit on the reverse. **Attach DD214** and Military Discharge (if Honorable Discharge is furnished, 5 points will be added to score.)

**Personal References:** List below the names and addresses of three persons you have known for the past five years. These persons must not be relatives or former employers. Local references are preferred.

Name	Address	City	State, Zip	Business/Occupation

**Have you been issued a citation for any moving traffic violations within the past five (5) years preceding the date of this application?** Yes \_\_\_ No \_\_\_ If yes, list charge, date, disposition and location on reverse.

**Have you ever been convicted of a felony or a misdemeanor?** Yes \_\_\_ No \_\_\_  
If yes, list charge, date, disposition and location on reverse.

**Past residence:**

From	To	Street Address	City/State/Zip	Person Rented From

**What prompts you to make this application?** Radio \_\_\_ Television \_\_\_ Newspaper \_\_\_ Other  
Police/Fire Dept. Employee \_\_\_\_\_

I, \_\_\_\_\_, am an applicant for employment with the City of Port Arthur (hereinafter called "City"). I understand that in order to evaluate my application for employment a criminal and/or background investigation may be necessary. The information obtained from these investigations will be used solely in processing my application for employment and will become part of said application and, except as authorized by law, will not be released to anyone other than City officials or employees.

By affixing my signature, and providing the information requested below, I affirm that I have read and understand this document in its entirety and agree to indemnify and hold harmless the City, its officers, employees and agents for all liability arising out of or resulting from the acquisition of information obtained as a result of these investigations. I authorize all persons, schools, companies, consumer reporting agencies, law enforcement agencies and other organizations to supply accurate information to the City concerning my background; and I agree to indemnify and hold harmless said persons and entities and their employees and agents for all liability arising out of or resulting from supplying said accurate information to the City. I further understand that I have a right to disclosure of the information reported, as provided by law. I understand and freely accept the provisions in this document.

I understand that a photocopy, or facsimile, of this authorization shall be as valid as the original and shall be valid for the duration of my employment application.

Signature of Applicant \_\_\_\_\_ Date: \_\_\_\_\_

**For Statistical Purposes Only**

Sex: Male \_\_\_ Female \_\_\_ Race: White \_\_\_ Black \_\_\_ Hispanic \_\_\_ Asian Amer. \_\_\_ Amer. Indian \_\_\_ Other \_\_\_

Name \_\_\_\_\_

# City of Port Arthur

## Entry-Level Firefighter

### Examinee Tie-Breaker Questionnaire

The following is a list of questions that we need answered in the event of a tie:

1. Are you a Port Arthur resident? Yes \_\_\_\_\_ No \_\_\_\_\_
2. Do you have prior fire fighting experience as a paid Fire Fighter, plus certification by the Texas Commission on Fire Protection?  
Yes \_\_\_\_\_ No \_\_\_\_\_
3. Are you eligible for immediate certification in the State of Texas?  
Yes \_\_\_\_\_ No \_\_\_\_\_
4. Are you able to receive Certification in another state, if reciprocal?  
Yes \_\_\_\_\_ No \_\_\_\_\_
5. Are you able to receive Certification in the State of Texas as a paramedic?  
Yes \_\_\_\_\_ No \_\_\_\_\_
6. Have you gained experience through study in a professional area of expertise as demonstrated by completion of and acquisition of a college degree in a field reasonably related to the work of the fire service? Yes \_\_\_\_\_ No \_\_\_\_\_
7. Are you currently enrolled in a basic Fire Academy that will enable you to satisfy the minimum standards of the Texas Commission on Fire Protection?  
Yes \_\_\_\_\_ No \_\_\_\_\_
8. Do you have prior experience as a volunteer Fire Fighter or Emergency Medical Technician? Yes \_\_\_\_\_ No \_\_\_\_\_

**FIREFIGHTER  
RESIDENCY PREFERENCE AFFIDAVIT**

In order to receive Residency Preference applicants must meet the following requirements:

- **HAVE BEEN A RESIDENT OF PORT ARTHUR FOR AT LEAST THREE(3) MONTHS PRIOR TO EXAM DATE**
- **PROVIDE PROOF OF RESIDENCY**
- **PROVIDE DRIVERS LICENSE/STATE ID IN APPLICANT'S NAME**

By signing below, the applicant attests that he/she has been a resident of Port Arthur for at least THREE (3) months prior to exam date. The applicant certifies, agrees, and understands that he/she is not promised a job, but the applicant accepts **Residency Preference**.

\_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_  
Signature of the applicant Date

Sworn to and subscribed before me, this \_\_\_\_ day of \_\_\_\_\_, 2019.

\_\_\_\_\_  
Notary Public in and for the State of Texas

Seal or Stamp  
\_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_  
My commission expires

**AFFIDAVIT OF RESIDENCY**

I, \_\_\_\_\_, hereby affirm that I am a resident of Port Arthur, Texas meaning Port Arthur, Texas is the principal place where I normally eat, sleep, and maintain my household effects, and that I have done so for at least three (3) months prior to \_\_\_\_\_.

(Date of Police/Fire Fighter exam)

I further affirm that, \_\_\_\_\_ has been a resident of the City of Port Arthur, Texas within the definition as defined above and has met the residency condition for at least three (3) months prior to \_\_\_\_\_.

(Name of EXAM APPLICANT)

(Date of Police/Fire Fighter exam)

\_\_\_\_\_  
Signature  
(Port Arthur Resident)

\_\_\_\_\_  
Address

\_\_\_\_\_  
City, State, Zip

State of Texas       \*  
                              \*  
County of Jefferson \*

SWORN TO AND SUBSCRIBED before me on the \_\_\_\_ day of \_\_\_\_\_, 2019

(SEAL)

\_\_\_\_\_  
Notary Public in and for the State of Texas

\_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_  
My commission expires



# PORT ARTHUR FIRE DEPARTMENT

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300 Waco Ave.  
Port Arthur, TX 77640  
409-983-8737

February 18, 2019

Richard Bodin  
Battalion Chief / Training  
Port Arthur Fire Department

Dear Candidate:

The Port Arthur Fire Department Physical Agility Test consists of six tasks that firefighters perform on most fire scenes. The tasks are laid out to form a course. One time through the course makes one evolution. The tasks are: dummy drag, hose transfer, bucket carry, tunnel crawl, Kaiser Sled, and the cone slalom. While performing the test, candidates will be wearing full firefighter personal protective equipment (PPE) including a Self-Contained Breathing Apparatus (SCBA). In order to pass the agility test, the candidate must complete six evolutions around the course before running out of air. Below is a description of each task.

**Task #1: Dummy Drag.**

- Drag a 180lb dummy approximately twenty-five (25) feet
- This task simulates rescuing a victim or down firefighter

**Task #2: Hose Transfer**

- Move two sections of 2 1/2" fire hose one at a time, from one table to another
- This task simulates moving heavy objects inside a structure

**Task #3: Bucket Carry**

- Carry two (2) weighted five gallon buckets twenty-five (25) feet.
- This task simulates carrying equipment such as saws and blowers on the fire ground

**Task #4: Tunnel Crawl**

- Crawl through an eight (8) foot tunnel
- This task simulates crawling through confined spaces

# PORT ARTHUR FIRE DEPARTMENT

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## **Task#5: Kaiser Sled**

- **Move the Kaiser Sled pre-determined length**
- **This task simulates forcible entry into a structure as well as checking for fire extension**

## **Task#6: Cone Slalom**

- **Weave through cone slalom and move tennis balls from one side to the other**
- **This task demonstrates the ability to perform simple tasks while wearing SCBA and PPE, to test the dexterity of the Firefighter under stress.**

300 Waco – P.O. Box 1089

Port Arthur, TX. 77641

(409) 982-9597

[Richard.bodin@portarthurtx.gov](mailto:Richard.bodin@portarthurtx.gov)