

## DISCLOSURE AND RELEASE

In connection with my application for employment (including contract for services) with you, I understand that consumer reports which may contain public record information may be requested from DAC Services, Tulsa, Oklahoma. These reports may include the following types of information: names and dates of previous employers, reason for termination of employment, work experience, accidents, etc. I further understand that such reports may contain public record information concerning my driving record, workers' compensation claims, credit, bankruptcy proceedings, criminal records, etc., from federal, state and other agencies which maintain such records; as well as information from DAC concerning previous driving record requests made by others from such state agencies, and state provided driving records.

### **I AUTHORIZE, WITHOUT RESERVATION, ANY PARTY OR AGENCY CONTACTED BY DAC TO FURNISH THE ABOVE-MENTIONED INFORMATION.**

I have the right to make a request to DAC, upon proper identification, to request the nature and substance of all information in its files on me at the time of my request, including the sources of information; and the recipients of any reports on me which DAC has previously furnished within the two year period preceding my request. I hereby consent to your obtaining the above information from DAC, and I agree that such information which DAC has or obtains, and my employment history with you if I am hired, will be supplied by DAC to other companies which subscribe to DAC Services.

I hereby authorize procurement of consumer report(s). If hired (or contracted), this authorization shall remain on file and shall serve as ongoing authorization for you to procure consumer reports at any time during my employment (or contract) period.

### **APPLICANT'S AUTHORIZATION AND INDEMNITY FOR THE CITY OF PORT ARTHUR TO DO BACKGROUND AND CRIMINAL INVESTIGATION**

I, \_\_\_\_\_, am an applicant for employment with the City of Port Arthur, Texas (hereinafter called "City"). I understand that in order to evaluate my application for employment a Criminal and/or background investigation may be necessary. The information obtained from these investigations will be used solely in processing my application for employment and will become part of said application and, except as authorized by law, will not be released to anyone other than City Officials or employees.

By affixing my signature, and providing the information requested below, I affirm that I have read and understand this document in its entirety and agree to indemnify and hold harmless the City, its officers, employees and agents for all liability arising out of or resulting from the acquisition of information obtained as a result of these investigations. I authorize all persons, schools, companies, consumer reporting agencies, law enforcement agencies and other organizations to supply accurate information to the City concerning my background; and I agree to indemnify and hold harmless said persons and entities and their employees and agents for all liability arising out of or resulting from supplying said accurate information to the City. I further understand that I have a right to disclosure of the information reported, as provided by law. I understand and freely accept the provisions in this document.

I understand that a photocopy of this authorization shall be as valid as the original and shall be valid for the duration of my employment application.

Name: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Date of Birth: \_\_\_\_\_ Sex: \_\_\_\_\_

Social Security Number: \_\_\_\_\_

Drivers License Number: \_\_\_\_\_

Address: \_\_\_\_\_

THIS FORM IS AN IMPORTANT PART OF YOUR APPLICATION. FAILURE TO COMPLETE THIS FORM MAY RESULT IN A DELAY IN THE PROCESSING OF YOUR APPLICATION.